

**TITLE XV: LAND USAGE / CHAPTER 155: SUBDIVISION REGULATIONS /
APPENDIX C: FORMS**

APPENDIX C: FORMS

Section

1. Application for tentative approval of preliminary plat
2. Preliminary plat checklist
3. Application for final plat approval
4. Application for minor subdivision approval
5. Final plat checklist
6. Technical design and improvement checklist
7. Application for subdivision variance, sample form

**TITLE XV: LAND USAGE / CHAPTER 155: SUBDIVISION REGULATIONS /
APPENDIX C: FORMS / § 1. APPLICATION FOR TENTATIVE APPROVAL OF
PRELIMINARY PLAT.**

§ 1. APPLICATION FOR TENTATIVE APPROVAL OF PRELIMINARY PLAT.

_____, Ohio

Date _____ Application No. _____

1. Name of Applicant _____
Address _____
Phone _____
2. Name of Surveyor or Engineer _____
Address _____
Phone _____
3. Name of Subdivision _____
4. Locational Description _____ Section _____
_____ Township _____

Tipp City, Ohio Code of Ordinances

Range _____ Other _____

(In addition, please attach copy of legal description)

5. Proposed Use _____
6. Present Zoning District _____
7. Proposed Zoning Changes _____
8. Number of Lots _____
Area of Parcel _____

9. Do you propose deed restrictions? Yes _____
No _____

10. What types of sewage disposal do you propose? _____

If an "on lot" type of sewage disposal is proposed include a letter from the County Board of Health approving a specific type of sewage disposal.

11. List all proposed improvements and utilities and state your intention to install or post a guarantee prior to actual installation.

	Improvement	Installation	Guarantee
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
e.	_____	_____	_____
f.	_____	_____	_____

12. List of other materials submitted with this application.

Item	No.
a. _____	_____
b. _____	_____
c. _____	_____

Tipp City, Ohio Code of Ordinances

d. _____
e. _____
f. _____

Applicant

Surveyor or Engineer

For Official Use

Date Received _____

Date of Meeting of Planning Board _

Action by Planning Board ____

If plat rejected, reason(s) for rejection _____

Date _____

Chairperson

(1974 Code, § 155.023) (Ord. 77-78, passed 10-2-1978)

**TITLE XV: LAND USAGE / CHAPTER 155: SUBDIVISION REGULATIONS /
APPENDIX C: FORMS / § 2. PRELIMINARY PLAT CHECKLIST.**

§ 2. PRELIMINARY PLAT CHECKLIST.

Date _____ Application Number _

Subdivision _

The following item(s) (does, does not) conform with the requirements of the _____

(City, Village, County) Subdivision Regulations. Those items not conforming are explained
on the final page:

Does

Does Not

Item

Tipp City, Ohio Code of Ordinances

1.	_____	_____	Name of Subdivision (no duplication permitted)
2.	_____	_____	Locational Description
3.	_____	_____	Name and address of owner, subdivider, surveyor and engineer
4.	_____	_____	Sheet size not larger than 24 x 36 (index sheet, if more than 1 sheet)
5.	_____	_____	Proper scale
6.	_____	_____	Date and North point
7.	_____	_____	Vicinity Map
8.	_____	_____	Names of adjacent subdivisions and owners
9.	_____	_____	Zoning classification of all major parcels and proposed changes
10.	_____	_____	Topography at 2' intervals (5' intervals in Hillside Development)
11.	_____	_____	Location, width, and names of existing streets, right-of-ways, easements
12.	_____	_____	Location and dimensions of existing building and parks
13.	_____	_____	Corporation, township, range, section lines
14.	_____	_____	Location of existing utilities including sewers, water lines, and communication lines or poles
15.	_____	_____	Layout, names and widths of proposed streets or easements and proper dedications
	Does	Does Not	Item
16.	_____	_____	Layout and approximate dimensions

Tipp City, Ohio Code of Ordinances

of all lots

17. _____ Building setback lines
18. _____ Survey monuments of adjacent properties
19. _____ Parks and open spaces and proper dedications
20. _____ Proposed use of lots
21. _____ Copy of proposed deed restrictions, if any
22. _____ Sewage treatment and percolation test results
23. _____ Adequate preliminary improvement plans
24. _____ Construction Estimates
25. _____ Required certifications

Date _____ Title or
Position _____

Signature

(1974 Code, § 155.032) (Ord. 77-78, passed 10-2-1978)

**TITLE XV: LAND USAGE / CHAPTER 155: SUBDIVISION REGULATIONS /
APPENDIX C: FORMS / 3. APPLICATION FOR FINAL PLAT APPROVAL.**

3. APPLICATION FOR FINAL PLAT APPROVAL.

_____, Ohio

Date _____

1. Name of Applicant ____